

Letter No: 2122

Date: 30-08-2019

**PROCEEDINGS OF THE 19TH GOVERNING BODY MEETING
S.K.C.G (AUTONOMOUS) COLLEGE,
PARALAKHEMUNDI, GAJAPATI DISTRICT, ODISHA
7th August, 2019**

PRESENT:

1	Sri D.N. Padhi, IAS (Retd.) Former State Chief Information Commissioner, Odisha	Professional	Chairman
2	Sri M.M. Mishra, Former Principal, S.K.C.G Autonomous College	Educationist	Member
3	Dr K.N. Tripathy Former Principal, S.K.C.G Autonomous College	Educationist	Member
4	Dr. S. K. Mallik, Principal, S.K.C.G. Autonomous College	Principal	Ex-Officio Member
5	Prof Smt G. Devi, HOD Odia, SKCG Autonomous College	Senior Teaching Faculty	Member
6	Dr B. Behera, Assc Prof & HOD, Dept of History SKCG Autonomous College	OIC, College Development Committee	Member Co-opted
7	Prof R.K. Bhuyan, SKCG Autonomous College	Controller of Examinations	Member Co-opted
8	Mr D.C. Sethy, Dept of Commerce SKCG Autonomous College	Accounts Bursar	Member Co-opted
9	Ms. Binodini Behera Asst. Ex. Eng	Rep. of Executive Engineer PWD(Tech. Member)	Member Co-opted

Leave of absence was granted to the following members:

1. ADM, Gajapati District
2. Ms. Purna Banerjee, UGC Nominee
3. Prof Dr, Sudhakar Patro, Berhampur University
4. Prof I. B. Sahoo, Member
5. Dr. J. N. Patnaik, Member Co-opted
6. Sri Susanta Kumar Nayak, Manager(QC&RD) JK Paper Mills, Rayagad
7. Dr. R. K. Pati -----(Retired)
8. Dr. A.K. Tripathy -----(Transferred)
9. Er. L. N. Padhi, Exe. Eng., PWD -----(Transferred)

PROCEEDINGS OF NINETEENTH GOVERNING BODY MEETING

S.K.C.G. Autonomous College, PARALAKHEMUNDI, Gajapati District

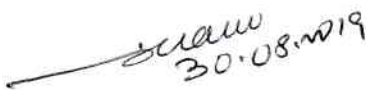
[Held on 7th Aug, 2019, 11 AM]

1. After a formal welcome by the Principal, Dr S.K. Mallik to the Chairman and esteemed members, and on his request the GB meeting was presided over by the Chairmam GB, Sri D.N. Padhi IAS (Ret.).
2. After approval of the proceedings of the 18th GB meeting, the Action Taken Report (ATR) was taken up for review. The Chairman, apprised the members about the inability of the co-opted and special invitee members Sri Anupam Saha IAS, Collector and District Magistrate, Gajapati District , Sri Vivek Kumar, IFS, DFO, Paralakhemundi and Sri A K Sahu, Executive Engineer, PWD, Paralakhemundi, to attend the GB meeting owing to emergency flood situation in some areas of the district arising since the morning.
3. Ms Binodini Behera, Asst. Ex. Engineer PWD(R&B), Paralakhemundi, who attended the meeting in absence of the Technical Member viz Ex. Engineer, PWD was welcomed by the members. Chairman suggested that she take down the relevant issues relating to the PWD and apprise the new Executive Engineer for urgent follow up action. He also mentioned that the new foot-overbridge near the Principal's room has developed cracks which needs to be repaired urgently as rain water was leaking
4. The GB placed on record the holistic contributions in the development of the College of Dr. R. K. Pati who retired from service on 31.07.2019. The multifarious contributions of Dr. A. K. Tripathy were also similarly acknowledged and placed on record who has since been transferred .
5. The GB expressed gratitude to Sri L.N .Padhi, Exec. Engineer PWD, Paralakhemundi and ex-Technical Member, who has since been transferred from Paralakhemundi, for his immense and timely help with regard to civil construction works in the College campus.
6. The Chairman informed the members about the assurance of the Collector, Sri Anupam Saha to give a report on the works undertaken (on-going and future) by the PWD(R&B) for the development of the College but unfortunately the untimely floods has prevented his coming to the GB meeting
7. The Chairman further apprised the GB about his meeting with the Commissioner cum Secretary, Dept. of Higher Education, Govt of Odisha, at Bhubaneswar on 22nd July, 2019 when the Director HE was also present, pertaining to
 - a) Expediting Govt. approval for opening Self-financing Courses

- b) Address the Staff-in-Position problem by transfer/ placement of fresh appointees (on OPSC recommendations) as faculties in different Departments of the College
 - c) Sanction of additional funds towards payment of Guest faculty for i) clearing the backlog, and ii) payments till 31.03.2020 for upcoming classes
8. The GB resolved to immediately depute officer/s along with necessary compliance reports and relevant documents to ERO-UGC, Kolkata to settle the pending UGC issues, by 3rd week of August, 2019.
 9. Keeping in view the expected NAAC peer team visit in April, 2020, the GB resolved on completing the Library renovation- automation, setting-up of Computer Lab facilities for different departments, on a priority basis viz 31.10.2019.
 10. Ms Binodini Behera, Asst. Exe. Engineer PWD, was urged to inform the new Executive Engineer the concerns of the GB for taking up the pending RUSA construction works on urgent basis and finish the classroom construction as early possible so as to meet the acute classroom shortage.
 11. The signages to be put at different points, in and around the college campus as assured by the HDFC Bank, Paralakhemundi is to be made ready by end of August, 2019. It was further suggested by the GB that, the Sinage accommodate the "Sponsor's content" in only 25% of the total board space leaving the rest 75% space for the college information. This work was assigned to Prof D.C. Sethy.
 12. The library books/racks arrangements as per established Library norms are to be completed by 14th Nov, 2019 as was promised by the Junior Librarian, Ms Emoti Toppo which will be further verified by the deputed library experts of the HKM Odisha State Library, Bhubaneswar.
 13. The Junior Librarian Ms Emonti Toppo, as resolved in the previous GB meetings, presented the list of 515 numbers of old and damaged books of library for disposal. The list though did not contain any "rare & reference" books/journals but however few "Duplicate accessions" and numbering errors were detected and hence the GB suggested further verification and compilation of a "zero-error" book list by the end of Nov, 2019.
 14. It was decided to procure and install 7 to 8 Computers (on need based) along with accessories to make a temporary Computer Laboratory in the Mathematics Department to be used for the practical papers of UG Mathematics and Commerce students until the proposed "100-seated Computer Laboratory" under World Bank sponsored OHEPEE scheme is made ready by 2020. The expenses for this purpose are to be met from the College Development Fund.

15. The Examination Committee Resolutions were approved by the GB after it was confirmed by the Principal and Controller of Examinations that the examinations were held on time and there was zero-error in the declared results and with a suggestion that, the Controller of Examinations henceforth prepare an annual budget mentioning the total income along side the tentative expenses for the financial year concerned.
16. a) The Resolutions passed in the Examination, Development and Finance Committees for the period 30.03.2019 to 06.08.2019 were approved by the GB.
b) The Academic and Related Activities undertaken were appreciated and taken to record.
17. The Expenditures Statements relating to the GB meeting held on 29.03,2019 and of the 17th Academic Council Meeting held on 30.07.2019 were examined and unanimously approved.
18. The GB resolved on sending a request letter to the District Administration for taking necessary steps i) for removal of the encroachments in the College campus, and ii) needful for the proper rehabilitation of the affected families.

The meeting concluded with a formal vote of thanks by Dr Bhajaman Behera.


PRINCIPAL
Principal
S.K.C. (A) College
Paralakhemundi


Chairman
CHAIRMAN
Governing Body
S.K.C.G. (Autonomous) College
Paralakhemundi-761200